



**National Highways & Infrastructure Development Corporation Limited**  
(Under Ministry of Road, Transport & Highways, Govt of India)

**Name of Work:** Quotations for Hiring of Machine/Labour etc for clearance of landslides in Rainy Season 2020 on NH10 from Km 52(Rangpo) to Km 80 (Ranipool) & Indira Bypass from Km 0.00 (Amdo Golai) to Km 10.117 (Bojhogari Phatak) for Project Monitoring Unit at Ranipool in the state of Sikkim-2<sup>nd</sup> call (Emergent Short Term Quotation).

**June, 2020**

**NOTICE INVITING QUOTATION**

**Name of Work:** Quotations for Hiring of Machine/Labour etc for clearance of landslides in Rainy Season 2020 on NH10 from Km 52(Rangpo) to Km 80 (Ranipool) & Indira Bypass from Km 0.00 (Amdo Golai) to Km 10.117 (Bojhogari Phatak) for Project Monitoring Unit at Ranipool in the state of Sikkim-2<sup>nd</sup> call (Emergent Short Term Quotation).

1. Sealed quotations are invited from established, experienced, and reputed agency/contractor having adequate experience for the work mentioned above.
2. The blank BOQ with terms & conditions for the above may be obtained from the office of the undersigned from 02.06.2020 (1800 Hours) to 08.06.2020 (upto1800 Hours) and web [www.nhidcl.com](http://www.nhidcl.com).
3. The duly filled quotation in sealed envelope shall be submitted in the office of the undersigned upto 1100 Hrs. on 09.06.2020 and quotation will be opened on 10.06.2020 at 1500 Hrs. the presence of intending bidders, who choose to attend.
4. Period of contract: 180 days
5. Cost of Document:- Rs 500/- in the form of DD in favour of Executive Director(P), NHIDCL payable at Gangtok.(Non-Refundable) to be submitted along with quotation.
6. Bid Security - Bid Securing Declaration as per attached formate at annexure-C
7. Document to be submitted in sealed envelope addressed to under signed
  - (a) DD for cost of document.
  - (b) Bid Securing Declaration duly signed as mentioned in annexure-C.
  - (c) term and condition (annexure-A) duly signed.
  - (d) other document as mentioned in annexure-A.
  - (e) financial quotation in the attached BOQ form, duly signed as mentioned in annexure-D.
8. The Critical Date sheet for the Quotation document is stated as under.

S. No	Description	Period
i)	Date of issue of NIQ	02.06.2020
ii)	Date of issue of Quotation Documents	02.06.2020 (1500 Hrs)
iii)	Last Date of issue of Quotation Documents	08.06.2020 (1800 Hrs)
iv)	Last Date of submission of Quotation Documents	09.06.2020 (1100 Hrs)
v)	Date of Opening of Quotation Documents	10.06.2020 (1100 Hrs)

National Highways & Infrastructure Development Corporation Limited Branch Office

Address:

**Executive Director (P),  
Regional Office-Gangtok,Behind  
Meylong Hills, NH-10, Pani House,  
Gangtok, East Sikkim - 737101.  
Contact No.: 03592-295252  
E-mail ID: [Shashank.kr@gov.in](mailto:Shashank.kr@gov.in)**

## **QUOTATION DOCUMENT**

### **General information to Quotations**

1. The Total Amount quoted in words shall be the sole guiding factor for financial evaluation of Bidders.
2. Annexure 'A' for terms & conditions shall be the part of bid and hence shall be duly signed by the Bidder and submitted along with quotation.
3. Copy of document as per Cl.2 under Term and Conditions is to be submitted along with quotations and in case declared to be L-1 bidder original document has to be produced for verification before issuance of LOA.
4. Machine shall be operating with Sikkim.
5. Annexure-B & Annexure-C,D to be submitted along with quotation in sealed envelop
6. Cost of Document:- Rs 500/- in the form of DD in favour of Executive Director (P), NHIDCL payable at Gangtok.(Non-Refundable)
7. Out of responsive bidders, bidder having lowest financial quotation shall be considered/declared as preferred Bidder i.e. L-1.
8. Rate to be quoted in form provided at Annexure-D, duly signed is to be submitted with quotation in sealed envelop.
9. Copy of Registration as Contractor of any Govt. Department shall be enclosed.

**ANNEXURE-‘A’**  
**TERMS AND CONDITIONS**

1. Proposals are invited from reputed Agency/Contractor who has experience of highways construction or Maintenance work and can provide the Machines as mentioned above in bill of quantity to Project Monitoring Unit(PMU) Office at Ranipool (Sikkim), NHIDCL as detailed in BOQ on hourly basis.
2. The Machines should be in good condition. The self-attested copy of the registration certificate as well as insurance certificate and copy of the purchase document or lease document should be submitted along with the Quotations.
3. All necessary taxes and pollution certificate for operating the Machines should be valid upto 180 days from bid due date and which shall be extended till services rendered to NHIDCL and the fee towards the same shall be fully paid by Agency/Contractor and all necessary papers shall be provided in the Machines as required by prevailing Motor Machines Act with comprehensive insurance coverage for the Machines. All the cases related to accident/damages/compensation shall be the responsibility of Machines Owner/ Agency/Contractor.
4. The Machines shall be available day and night (24 hours) as required by Project Monitoring Unit (PMU) Office at Ranipool (Sikkim), NHIDCL.
5. The Agency/Contractor shall bear all expenses required for keeping the Machines in smooth running condition such as fuel, lubrications oil & other consumables, necessary service & maintenance, repairs & replacement etc. and salary of the driver per month & his related expenses for duty.
6. In the event of any Machines being off the site for maintenance or on any account of breakdown, the Agency/Contractor shall provide a substitute Machines immediately. If Agency/Contractor fails to do so at any point of time, Project Monitoring Unit(PMU) Office at Ranipool (Sikkim), NHIDCL is free to get work done at risk and cost of the contractor.
7. The quoted rates shall be inclusive of all taxes but excluding GST.
8. The Agency/Contractor should submit their bills in duplicate/original along with logbook and photographic record within 1<sup>st</sup> week of every month for payment if any.
9. The quoted rates shall be valid for contract period. Variation/revision in quoted rates on account of any increase in fuel or spares cost/maintenance/insurance/driver salary will not be entertained during the contract period.
10. L-1 bidder has to submit performance security of 10% of quoted rate in form of bank guarantee with in 7 days form the issuing of LOA. However, bidder may submit performance security of 5% of quoted rate in form of bank guarantee and remaining 5% may be retained from every bill which may be returned after completion of contract period, based on satisfactory performance of work in contract period.
11. The Agency/Contractor should be able to supply the required Machines within seven days from the date of Letter of Acceptance.
12. An affidavit on a Stamp Paper, duly attested from the Notary Public, that the information furnished with the quotation documents is correct in all respects.
13. NHIDCL reserves full rights to curtail, modify, halt/cancel, reject any or all offer/s, at any stage without assigning any reasons and no claims of whatsoever nature will be entertained on this account.
14. The supply of Machines is initially for duration of contract period only from the date of agreement. Machines may be continued beyond the stipulated period on the rates quoted & condition herein if required by NHIDCL and agreed by the bidder.
15. Bid/ quotation shall remain valid for period of 120 days from bid/ quotation due date.
16. **Insurance**
  - 16.1 The Contractor at his cost shall provide, in the joint names of the Employer and the Contractor, insurance cover from the Start Date to the end of Contract period for events (a) to (d), in the amounts and deductibles stated in the Contract Data for the following events

which are due to the Contractor's risks:

- a) loss of or damage to the Works, Plant and Materials; i.e. Rupees equivalent to Contract price.
- b) loss of or damage to Equipment; i.e. Rupees equivalent to 5% of Contract price.
- c) loss of or damage to property (except the Works, Plant, Materials, and Equipment) in connection with the Contract; i.e. Rupees 20 lakhs for multiple incidents.
- d) Personal injury or death, i.e. Insurance policies should be as per work order basis.
- e) Insurance policies should be as per work order basis

16.2 Insurance policies and certificates for insurance shall be delivered by the Contractor to Project Monitoring Unit(PMU) Office at Gangtok (Sikkim), NHIDCL before the Start Date. All such insurance shall provide for compensation to be payable in Indian Rupees to rectify the loss or damage incurred.

16.3 Alterations to the terms of insurance shall not be made without the approval of the Engineer.

16.4 Both parties shall comply with any conditions of the insurance policies.

## **17. Precautions for Safeguarding the Environment**

The Contractor shall preserve existing trees, plants and other vegetation that are to remain within or adjacent to the works and shall use every precaution necessary to prevent damage or injury thereto. On completion of the Works, all areas disturbed by the Contractor's construction activities shall be restored in their original condition, or as may be acceptable to the Engineer. The cost of this work shall be deemed to be included in the rates generally.

## **18. Plant and Equipment**

During the day, plant and equipment working in a position adjacent to traffic and having a projection beyond the normal width of the item, for example, a grader blade shall have a fluorescent red marker attached to the outer end of the projection. During poor light conditions an additional traffic controller with an illuminated red marker shall direct traffic around such plant and equipment. At night, all plant items and similar obstructions shall be removed from the normal path of Machines, to provide a lateral clearance of at least 6m where practicable, with a minimum clearance of 1.2m.

Plant and equipment, within 6m of the normal path of Machines, shall be lit by not less than two yellow steady lamps suspended vertically from the point of the obstruction nearest to a traffic lane, and one yellow steady lamps at each end of the obstruction on the side farthest away from the traffic lane.

**Name, Signature & Seal of Bidder**

**AFFIDAVIT**

1. I, the undersigned, do hereby certify that all the statements made in the enclosed attachments are true and correct.
2. The undersigned also hereby certifies that neither our firm M/s \_\_\_\_\_ have abandoned any work on National Highways in India nor any contract awarded to us for such works have been rescinded, during last five years prior to the date of this bid/quotation.
3. The undersigned hereby authorise (s) and request(s) any bank, person, firm or corporation to furnish pertinent information deemed necessary and requested by NHIDCL to verify this statement or regarding my (our) competence and general reputation.
4. The undersigned understands and agrees that further qualifying information may be requested, and agrees to furnish any such information at the request of the NHIDCL and within the prescribed time.

\_\_\_\_\_  
(Signed by an Authorized Representative of the Firm)

\_\_\_\_\_  
Name of the Representative

\_\_\_\_\_  
Name of Firm

\_\_\_\_\_  
Date  
To be notarized by Notary



**bid/quotation Securing  
Declaration**

I hereby submit a declaration that the bid/quotation submitted by the undersigned, on behalf of the bidder/quotationer, [Name of the bidder/quotationer], shall not be withdrawn or modified during the period of validity, i.e. not less than **120** (One Hundred Twenty) days from the bid/quotaion due date.

I, on behalf of the bidder/quotationer, [Name of the bidder/quotationer], also accept the fact that in case the bidder/quotationer is withdrawn or modified during the period of its validity or if we fail to sign the contract in case the work is awarded to us or we fail to submit a performance security before the deadline defined in the document, then [Name of the bidder/quotationer] will be suspended for participation in the tendering process for the works of MoRTH/NHAI/NHIDCL and works under other Centrally Sponsored Schemes, for a period of one year from the bid due date of this work.

(Signature of the Authorised Signatory)  
(Official-Seal)

**BILL OF QUANTITY**

“Quotation to be filled by the bidder and to be submitted in sealed envelop”

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S. No. 1	Name of Item for Machine per Hours equipments including driver, Labour loading/unloading arrangement, fuel, lubricants and necessary attachment	No of Machine (Minimum)	Duration (in Hrs)	Amount quoted by bidder (including all taxes but excluding GST)	
				In Figure	In Words
a.	Hydraulic Excavator 3(D) with rock breaker attachment	1	1200		
b.	Front End Loader 1 Cum bucket capacity	1	1200		
c.	Hire and running charge of tipper	1	2400		
	<b>Total</b>				

**Note:**

1. GST Shall be paid separately.

**Name, Signature & Seal of Bidder/  
quotationer**

**FORM OF BANK GUARANTEE FOR PERFORMANCE SECURITY**

To  
Executive Director  
National Highways and Infrastructure Development Corporation Ltd,  
Regional Office-Gangtok , Behind Meylong Hills, NH-10, Pani House, Gangtok,  
East Sikkim - 737101.

WHEREAS..... (name and address of contractor)  
hereinafter called “the contractor” has undertaken, in pursuance of  
LOA No. ....  
Dated to  
execute... (Name of Contract and brief description of Works)  
(hereinafter called “the  
contract”).

AND WHEREAS it has been stipulated by you in the said contract that the Contractor shall furnish you with a Bank Guarantee by a Nationalised/Scheduled bank of India for the sum specified therein as security for compliance with his obligations in accordance with the Contract;

AND WHEREAS we have agreed to give the Contractor such a Bank Guarantee:

NOW THEREOF we hereby affirm that we are the guarantor and responsible to you on behalf of the Contractor, up to a total of Rs.....  
(amount of guarantee) (Rupees... (in words), such sum being payable in the types and proportions of  
currencies in which the Contract Price is payable, and we undertake to pay you, upon your first written demand and without cavil or argument, any sum or sums within the limits of .....  
(amount of guarantee) as aforesaid without your needing to prove or to show grounds or reasons for your demand for the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the Contractor before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract or of the works to be performed there under or of any of the contract documents which may be made between you and the Contractor shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition or modification.

This guarantee shall also be operatable at our ..... , New Delhi office, from whom, confirmation  
regarding the issue of this guarantee or extension / renewal thereof shall be made available on demand. In the contingency of this guarantee being invoked and payment there under claimed, the said branch shall accept such invocation letter and make payment of amounts so demanded under the said invocation.

The liability of Bank under this Guarantee shall not be affected by any change in the constitution of the contractor or of the Bank.

This guarantee shall be valid until 28 days from the date of expiry of the

completion period.

Notwithstanding anything contained herein before, our liability under this guarantee is restricted to Rs. \_\_\_\_\_ (Rs. \_\_\_\_\_ in words) and the guarantee shall remain valid till \_\_\_\_\_. Unless a claim or a demand in writing is served upon us on or before \_\_\_\_\_ all our liability under this guarantee shall cease.

Signature and Seal of the Guarantor with Name, Designation, Employee Code

Name of the Issuing Bank/Branch .....  
Address, Phone/Fax No. .... Date .....

Name of Controlling Bank/ Branch, Full Address & Telephone/Fax No. on the presence of (if this is to be witnessed as per bank's Policy) \_\_\_\_\_

1. \_\_\_\_\_ (Name, Address, Occupation)

2. \_\_\_\_\_ (Name, Address, Occupation)

An amount shall be inserted by the Guarantor, representing the percentage of the Contract Price specified in the Contract including additional security for unbalance bids, if any and denominated in Indian Rupees.